



Rental agreement

between the funding organization of Quba and:

Organization:	First name, surname:
Street no.:	Post code, town:
Phone (home):	Phone (business):
e-mail:	Mobile:
Rental date:	Time from/to:
Purpose of rent:	Day of week:
Rented property:	Rent: CHF
Additional:	Rent: CHF
Invoice no.:	Total:
Special requirements:	

Please complete (approx. numbers)

Participants: Adults: Children 10 years or younger: Youths aged 11 to 18 years:

Please pay the rent into post-office account **Trägerverein Pro Quba, 4000 Basel**
IBAN: CH91 0900 0000 4054 2242 4, two weeks before the event.

Use of the stereo system is conditional upon you observing the cantonal regulations on noise and making sure that any music played after 22.00 h does not exceed the permitted volume and that windows and doors are kept closed.

Please send this contract back to: Fardel Organisation, Socinstrasse 2, 4054 Basel
 Until:

Otherwise this contract is void and the reserved date is cleared again.

Date/signature of hirer

Date/signature of landlord:

Quba hire:

Karin Fardel Fardelorganisation
 Socinstrasse 2, 4051 Basel
 Phone 061 263 20 77
 Mobil 076 587 20 45
 E-mail kfardel@fardelorganisation.ch

Attendance times & Key + instructions:

Monday 09.00 - 12.00 h
 Thursday 16.00 - 18.00 h
 Friday 16.00 - 18.00 h
 Except during school holidays
 (Other times by arrangement)



GENERAL INFORMATION

The landlord shall let the premises named in the agreement to the hirer for the agreed contractual period. The premises will be let exclusively for the purpose stated in the rental agreement.

The hirer may only sublet the premises with the consent of the funding organization QuBa. In the event of a sublet, the contracting party may not derive any material gain. The original rental conditions must be observed.

The rooms are let in their existing state. Any alterations must be changed back by the party that initiated the alterations. **Please observe the room rules on the information sheet!**

Since the Quba is located in the midst of a residential quarter, due **consideration** must be given to the neighbourhood. The average noise level must not exceed **87dB**. When events are held, care must be taken to ensure that doors and windows are kept closed after 10 p.m. and the volume of the music is turned down to **82 dB**.

Section 13 of the Catering Act regulates opening times for residential quarter meeting points. In the case of private, non-public tenancies, the rule is that the noise and cooking smells must cease from midnight onwards (neighbourhood protection, Basel house rules), but otherwise the facilities may be used.

Smoking is prohibited in all QuBa rooms.

According to the safety regulations issued by the authorities, **not more than 200 people** may gather in the Quba at the same time.

To ensure that the QuBa funding organization can keep statistical records of how the centre is used, the hirer is requested to provide an approximate number of visitors (broken down into minors and adults) in the rental agreement.

In the case of public events a member of the committee will supervise the event as far as possible. Needless to say, this member of the Quba operational group is not to be charged an admission fee.

Before **flyers** are printed for a **public** event held in the Quba, they must be submitted to the Quba operational management for approval of the material as **'Good for printing'**.

LIABILITY

Insurance against theft, accident, property damage etc. are the responsibility of the hirer. The funding organization of QuBa accepts no liability in this regard.

The hirer is liable to the supporting organization for lost, stolen or damaged fixtures and fittings during the period from the handover to the return of the keys.

The hirer shall return all keys handed out. The cost arising from any missing keys shall be charged to hirer.



TERMS OF PAYMENT

The rent agreed upon for the use of the premises shall in principle be settled before the start of the hire using the enclosed paying-in slip. In the case of hiring arrangements agreed upon at short notice (conclusion of contract less than four weeks before hire) proof of payment must be provided by the hirer at the latest when the keys are handed over.

CANCELLATION CONDITIONS

- after conclusion of contract 25%
- 30 to 15 days before start of hire 50%
- 14 to 1 days before the event 75%

If a new hirer can be found for the rooms, the original hirer shall only be charged any difference between the two rental costs.

CLEANING

The rented rooms must be returned in a clean condition. (Please note the enclosed information sheet).

All material brought in by the hirer must be removed or disposed of. The disposal of material that is not fetched shall be charged to the hirer.

You can deposit your garbage in an official blue bag in the basement room U2/Disposal. For PET bottles and glass, container are available.

If the rooms are not handed over to the funding organization of QuBa in a satisfactorily clean condition, any cleaning costs shall be charged to the hirer at a rate of Fr. 75 per hour.

The times agreed upon in the contract for the start and end of the hire are binding.

The information sheet for people hiring QuBa facilities is an integral part of this contract.

In the event of disputes arising from this rental agreement, the court of jurisdiction shall be Basel.